# Supervisor Training LPC/LMFT Questions and Answers

## LPC

## **Code of Ethics**

- 1. When an LPC licensee advertises his or her services, what kind of claim or statement must not appear in the advertisement?
  - False, deceptive, or misleading information
- 2. Regarding qualifications and advertising, in what 10 areas must an LPC licensee not cause confusion or misunderstanding?
  - 1) Qualifications, 2) capabilities, 3)background, 4)training, 5)experience, 6)education, 7) professional affiliations, 8)fees, 9) products, or 10) publications
- 3. An LPC shall not make false, misleading, or exaggerated claims regarding what types of entities?
  - Mental health organizations or agencies
- 4. If an LPC learns of a misrepresentation, exaggerated or false claim, or false, deceptive, or fraudulent statement made about his or her services, what should be done?
  - The licensee shall take immediate or reasonable action to correct the statement.
- 5. An LPC shall only provide services in the context of what type of relationship?

  A professional relationship
- 6. An informed consent or written receipt of information must be signed by the client. It must also include what 8 things?
  - 1) Fees and arrangements for payment, 2) counseling purposes, goals, and techniques 3) restrictions on the licensee, 4) limits on confidentiality, 5) using another individual to provide counseling, 6) supervision of a licensee, 7) the name, address, and phone number of the Council, and 8) an established plan for custody and control of the client's mental health records
- 7. Regarding new clients, an LPC shall not pay any person or firm or agree to accept any remuneration from any person or firm for doing what?
  Securing or soliciting clients
- 8. An LPC licensee shall not engage in activities for the licensee's personal gain at whose expense?

The client's

- 9. What must an LPC licensee inform the client of if the licensee is promoting personal or business activities to a client regarding services or products?

  The licensee's personal or business interest
- 10. What types of boundaries must an LPC set and maintain? **Professional boundaries**
- 11. What kind of relationship between the LPC and his/her client is strictly prohibited?

A non-therapeutic relationship

12. What is a non-therapeutic relationship?

A relationship between a licensee and a client that is unrelated to therapy and is initiated either by the counselor or client

13. According to the LPC rules, when can a non-therapeutic relationship begin between a licensee and a former client?

Two years after the end of the counseling relationship

- 14. How much time must pass after the end of the counseling relationship before an LPC may have sexual contact with a client? Five years
- 15. For an LPC in a non-therapeutic relationship following the 2-5 year guideline after counseling has ended, what must a counselor be able to demonstrate?

  That there has been no exploitation or the relationship being detrimental to the client
- 16. An LPC shall not provide services to whom?1)family members, 2)personal friends, 3)educational associates, or 4)business associates
- 17. An LPC licensee shall not give or accept a gift, borrow or lend money, or accept payment in the forms of goods or services from a client or relative of a client higher than what amount? \$50.00
- 18. An LPC shall not enter into a non-professional relationship with what 3 types of people?
  - 1)family members of a client or 2)any person with a personal relationship with a client or 3)any person with a professional relationship with a client
- 19. What must an LPC licensee do before knowingly offering or providing professional services to an individual concurrently receiving services from another provider?

# Request a release from the client to inform the other professional

- 20. What state does not require a licensee to notify medical personnel and/or law enforcement when a client threatens harm to someone else?
  Texas
- 21. If an LPC licensee determines that there is a probability of imminent physical injury by the client to the client or others, he or she <u>may</u> notify whom?

  Medical personnel or law enforcement
- 22. In research involving a human participant, what must an LPC licensee take reasonable precautions to ensure?

That the participant does not suffer physical or emotional harm

- 23. What 7 items must be included in an LPC's accurate records for each client?

  1) signed informed consent, written receipt of information, or copy of court order for involuntary treatment, 2) intake assessment, 3) dates of counseling treatment, 4) principal treatment methods, 5) progress notes, 6) treatment plan, and 7) billing information
- 24. How long must an LPC licensee hold records after the last contact with an adult client?7 years
- 25. How long must an LPC licensee keep accurate records for a minor client? Five years beyond when the client turns 18, or seven years, whichever is longer
- 26. What is an LPC allowed to bill clients or third parties for?

  Services that are actually rendered or agreed to by mutual understanding
- 27. What must an LPC do before modifying charges after the initiation of services? **Notify the client by mutual written agreement**
- 28. An LPC must disclose any relationship between him/herself and any other person used by the licensee to provide services on what document?

  The billing document
- 29. Upon the written request of a client, or client's guardian, or parent (if the client is a minor), what information must an LPC provide on a bill or statement in plain language?

Types of treatment and charges for counseling treatment

30. Regarding billing a client, an LPC may not do what? **Overcharge a client** 

31. For what kind of treatment intervention is an LPC not allowed to submit a bill to a client or third-party payer?

Treatment intervention that was not provided or was improper, unreasonable, or unnecessary

32. What must an LPC obtain, review, and maintain prior to the commencement of counseling services to a minor client who is named in a custody agreement or court order?

The custody agreement and any applicable part of the divorce decree

33. What should an LPC do when a client is not benefiting from a professional relationship?

**Terminate the client** 

- 34. What shall an LPC do upon termination of a client if counseling is still necessary? **Facilitate the transfer to appropriate care**
- 35. What must an LPC do before evaluating any individual's mental, emotional, or behavioral condition?

Personally interview the individual

36. What should an LPC licensee do upon discovering any unlicensed practice of counseling by a person required to be licensed?

Report it to the Council

37. What is prohibited for an LPC regarding application or renewal of a license? **Falsification of materials** 

## **Sexual Misconduct**

38. What is the term used for the pattern, practice, or scheme of conduct, which may include sexual contact, that can reasonably be construed as being for the purposes of sexual arousal, gratification, or abuse?

**Sexual exploitation** 

39. What is the term used to describe the representation by any licensee that sexual contact or exploitation is consistent with or part of a client or former client's counseling?

Therapeutic deception

40. All licensees shall not engage in sexual contact with what three types of people?

1)A client, 2)an Associate supervised by the licensee, or 3)a student of a licensee at an educational institution in which the licensee provides services

- 41. If sexual contact occurs more than five years after the termination of a client/counselor relationship, the licensee must demonstrate no exploitation considering what seven factors?
  - 1)The amount of time since termination of therapy, 2)nature and duration of therapy, 3)circumstances of termination, 4)client's, Associate's, or student's personal history, 5)client's, Associate's, or student's current mental status, 6) likelihood of adverse impact, 7)any statements in the course of therapy suggesting or inviting a post-termination sexual or romantic relationship
- 42. An LPC may not use what three reasons as a defense for sexual contact, exploitation, or deception?
  - 1)Consent of the client, Associate, or student 2)being outside of professional counseling sessions, or 3)being off the premises of counseling sessions
- 43. How many days does an LPC have to report reasonable cause to suspect that a client has been the victim of sexual exploitation, sexual contact, or therapeutic deception by another licensee or provider of mental health services?

  Three business days
- 44. To whom must an LPC report reasonable cause to suspect that a client has been the victim of sexual exploitation, sexual contact, or therapeutic deception?

  The prosecuting attorney and the Council
- 45. Before making a report of reasonable cause to suspect that a client has been the victim of sexual exploitation, sexual contact, or therapeutic deception, an LPC shall inform whom?

The alleged victim

- 46. What shall an LPC determine regarding the alleged victim before making a report about sexual exploitation, sexual contact, or therapeutic deception?

  If the alleged victim wants to remain anonymous
- 47. In the event an LPC is reporting another licensee, what four things need to be included in the report?
  - 1)The reporter, 2)the alleged victim, if not anonymous, 3)suspicion of exploitation, contact, or therapeutic deception, and 4)the name of the alleged perpetrator

## **Testing**

48. If an LPC administers any test, what must be disclosed to the client prior to or following administration?

The purpose and explicit use to be made of the test

- 49. What must an LPC do before appropriating, reproducing, or modifying a test? **Obtain the acknowledgment and permission of the copyright owner**
- 50. What must an LPC acquire before administering a test?

  Appropriate training and experience
- 51. What types of testing techniques are prohibited for an LPC? **Standardized projective techniques**

# **Drug and Alcohol Use**

52. In what manner should an LPC not use alcohol or drugs?

A manner that adversely affects the licensee's ability to provide counseling

# **Confidentiality and Required Reporting**

- 53. What kinds of information shall an LPC not disclose? **Communication, records, or identity of clients**
- 54. If required by the statutes, an LPC licensee shall report information concerning what five circumstances (not including harm to self or someone else)?

  1)Abuse or neglect of minors, 2)abuse, neglect, or exploitation of elderly or disabled persons, 3)abuse, neglect, and illegal, unprofessional, or unethical conduct in health care facilities, 4)sexual exploitation by mental health provider, and 5)the treatment of a sex offender?

#### Licensees and the Council

55. How many days does an LPC have to report changes in name, address, phone number, employment setting, etc.?
30 days

## **Rules Found Under Chapter 507 BHEC**

- 56. With what three pieces of information must a licensee regulated by the Executive Council provide the client should the client want to make a complaint?

  1)Name, 2)address, and 3)telephone number of the Council
- 57. A licensee regulated by the Executive Council must provide the name, address, and telephone number of the Council on one of what three areas?
  1)Application for services, 2)a sign prominently displayed in the place of business, or 3)on a bill
- 58. Where shall a licensee regulated by the Council display his or her license?

  A prominent place in the primary practice location

## **Consumer Information**

59. What must follow the LPC Associate's name and title on all advertisements, billing, and announcements of counseling treatment by the Associate?

The supervisor's name

# **Advertising and Announcements**

60. What type of information shall not appear on any announcement of services, letterhead, business cards, commercial products and billing statements for an LPC licensee?

False, inaccurate, misleading, incomplete, out of context, deceptive or not readily verifiable information

61. Under what circumstance may an LPC licensee, when advertising, compare his or her services with another health care professional?

When it is factually substantiated

- 62. An LPC licensee shall not advertise that what two things may be waived or are not applicable if they are required when the client is using insurance benefits? The copay and the deductible
- 63. Under what circumstances shall an LPC licensee <u>not</u> advertise using a professional name or title or professional identification?
  When the name, title, or identification is being used by another profession or professional
- 64. What is the highest academic degree an LPC may use when advertising?

  The highest degree in a counseling related field from an accredited school
- 65. If an LPC advertises or announces a non-counseling degree from an accredited university, what must be specified?

The subject of the degree

66. What titles may be used on advertisements or announcements for a fully licensed LPC?

LPC, Licensed Counselor, or Licensed Professional Counselor

67. For individuals holding a temporary LPC license, what title shall be used on all advertisements, billings, and announcements, followed by the name of his or her supervisor?

LPC Associate

68. An LPC who is a Council Approved Supervisor may use what designation when advertising supervisory status?

LPC-S

#### **Research and Publications**

69. When obtaining data from a professional counseling relationship, of what shall an LPC ensure full protection?

The client's identity

70. When conducting or reporting research, what must an LPC do in regard to previous work?

Give recognition to previous work and observe copyright laws

71. What must an LPC licensee give to persons who have contributed significantly to the licensee's research or publications?

Credit

# **General Application Procedures**

- 72. To upgrade from LPC Associate to LPC, what three things must be submitted to the Council?
  - 1)The experience documentation form, 2)proof of passing the jurisprudence within 6 months of the upgrade, and 3)the upgrade fee
- 73. What must an LPC Associate do if he or she does not complete the required supervised experience hours during the 60 month time period?

  Reapply for licensure

# **Required Application Materials**

74. When applying for LPC Associate status, which two exams (with a passing score from the National Board of Certified Counselors) meet the requirements of the Council?

# National Counselor Exam or National Clinical Mental Health Counselor Exam

75. How many years after receiving a passing score on one of the exams can the score be used towards licensure?

No more than five years (before the date the application is received)

76. How long must an LPC licensee hold his or her Texas license before being a supervisor?

60 months/5 years

77. How long does an applicant have to submit LPC Supervisor status after completing the 40-hour training?

2 years

# **Academic Requirements**

- 78. A person applying for LPC licensure must have completed a graduate degree with how many hours?
  60
- 79. If the applicant has held a full LPC in good standing in another jurisdiction for the two years preceding the application, what is considered to have been met?

  Academic requirements for licensure

# **Academic Course Content**

- 80. In what 14 areas of study must an LPC applicant complete courses?

  1)human growth and development, 2)abnormal human behavior,
  3)assessment, 4)counseling theories, 5)counseling methods to individuals and groups, 6)research, 7)lifestyle and career development, 8) social, cultural, and family issues, 9) professional orientation, 10)practicum, 11)addictions counseling with gambling, sexual, eating, alcohol, or drug, 12)counselor ethics additional course with record management, business/family law and Council rules, 13)couples, marriage, or families, and 14)psychopathology with a basic knowledge of psychopharmacological medications
- 81. How many hours are required for the completion of an LPC applicant's supervised practicum experience?

  300
- 82. How many excess hours from a practicum experience can be used toward full licensure?0
- 83. For an LPC applicant, how many hours must be in direct counseling contact for completion of the practicum?

  100

#### **LPC Associate License**

- **84.** What two types of things is the LPC Associate prohibited from owning? **Independent professional counseling practices and client records**
- **85.** How many supervisors is an LPC Associate allowed to have at any given time? **2**
- 86. How many months does an LPC Associate have to complete the experience requirements?

60 months

- 87. What must an LPC Associate do if they do not complete the required supervised experience hours during the 60-month time frame?

  Reapply for licensure
- 88. When does an LPC Associate's supervision officially end? When the LPC Associate receives his/her LPC license
- 89. An LPC Associate may not be the employer of whom? **A supervisor**

90. Under what circumstance may a supervisor be compensated for time spent supervising LPC Associates?

When the supervision is not part of the supervisor's responsibilities as a paid employee

91. What person is not allowed to accept direct payment for services?

An LPC Associate

92. On what items must the LPC Associate's name be followed by the name of the supervisor?

Advertisements, billings, and announcements, including websites and intake documents

# **Experience Requirements (Internship)**

93. How many hours of supervised experience must be completed under a Council-approved supervisor?

3,000

- 94. How many direct counseling hours are required for full licensure as an LPC? **1.500**
- 95. For full LPC licensure, what percentage of hours may be gained by technological means?
  100%
- 96. What is the minimum amount of time allowed for an LPC Associate to complete his or her hours?

18 months

97. At least how many hours of supervision must an LPC Associate receive each month?

4

98. How many LPC Associates may participate in supervision for it to be considered individual supervision?

2

- 99. An LPC Associate may complete what percentage of his or her individual supervision by live internet webcam?

  100%
- 100. What percentage of supervision may an LPC Associate receive in group supervision?

- 101. What percentage of an LPC Associate's group supervision may be acquired through live internet webcam?
  100%
- 102. For what length of time can an LPC Supervisor approve an extended leave?

  One month or more

# **Supervisor Requirements**

- 103. What must the supervisor record and keep in the file for the LPC Associate?

  A written record of each supervisory session
- 104. An LPC Supervisor shall keep a written record of what six things for each LPC Associate?
  - 1) Signed and dated copy of supervisory agreement form for each supervisor, 2) copy of the Associate's wall certificate, 3) fees and record of payment, 4) date of each session, 5) record of an LPC Associate's leave of one month or more with documented supervisor's approval, signed by the LPC Associate and the supervisor, and 6) a record of any concerns the supervisor discussed with the Associate, including a written remediation plan
- 105. What must be provided to an LPC Associate upon his or her request? **A copy of all supervision records**
- 106. Who must take full professional responsibility for an LPC Associate? **The supervisor**
- 107. Who must review all provisions of the Act and Council rules during supervision? **The supervisor**
- 108. Who must ensure that the LPC Associate is aware of and is adhering to all provisions of the Act and Council rules?
  The supervisor
- 109. What kind of relationship should be avoided between the supervisor and the LPC Associate?
  - A relationship that impairs the supervisor's objective, professional judgment
- 110. To what degree must a supervisor <u>not</u> be related to his or her LPC Associate? **2**<sup>nd</sup> degree by affinity or 3<sup>rd</sup> degree by consanguinity
- 111. How long does an LPC Supervisor have to turn in documentation of supervised experience after the end of supervision?

## 30 days

112. If a supervisor determines that an LPC Associate may not have the counseling skills necessary to practice professionally under an LPC license, what must the LPC Associate review and sign?

A remediation plan

113. What is the result of a supervisor's license expiring?

He or she is no longer considered an approved supervisor

## **Continuing Education Requirements**

114. How many hours of continuing education are required for an LPC every two years?

24

115. How many hours of Texas Ethics are required by an LPC each renewal period?

2

116. How many CE hours must be face to face?

None

117. How many supervision CE hours must an LPC Supervisor complete every renewal period?

6

## **Acceptable Continuing Education**

118. How long must a continuing education provider keep documentation for CE participants?

There is no requirement.

- 119. Who is considered to be an approved continuing education provider?

  Anyone who has necessary experience and knowledge in the topic
- 120. For license renewal, what must an LPC affirm or demonstrate in regard to a training course on human trafficking prevention?
  Successful completion

## 40 Clock-Hour Supervisor Training

121. The related coursework and assignments for the training must be completed within how many days?

90 days

#### **LMFT**

## **Definitions**

1. Group supervision for LMFT Associates must have at least how many participants?

3

2. What is the maximum number of participants in an LMFT Associate supervision group?

6

3. How many LMFT temporary licensees may participate in supervision for it to be considered individual supervision?

2

## **Professional Representation**

4. When informing of qualifications, capabilities, background, training, experience, education, professional affiliations, fees, products, or publications, what shall all licensees avoid?

False, misleading, deceptive, fraudulent or exaggerated claims about services

5. An LMFT licensee shall <u>not</u> encourage or allow a client to hold an exaggerated idea about what?

Efficacy of services

6. If an LMFT learns of a misrepresentation, exaggerated or false claim, or false, deceptive, or fraudulent statement made about his or her services, what should be done?

The licensee shall take immediate or reasonable action to correct the statement.

## **Relationships with Clients**

- 7. An LMFT shall only provide services in the context of what type of relationship?

  A professional relationship
- 8. What five things shall be made known in writing to a prospective client of an LMFT as the important aspects of the professional relationship?
  1)Licensee status (including restrictions), 2)office procedures, 3)after hours coverage, 4)fees, and 5)arrangements for payment
- 9. What should an LMFT licensee obtain before providing professional services? **Appropriate consent**
- 10. What shall an LMFT licensee make reasonable efforts to determine concerning conservatorship, guardianship, or parental rights of the client?

Whether or not they have been modified by a court

11. If conservatorship, guardianship, or parental rights have been modified by a court, what must an LMFT obtain, review, and keep in the client's record?
The custody agreement or court order

12. What limitations shall an LMFT shall make known in writing? **Limitations of confidentiality** 

- 13. An LMFT shall not be given or receive any rebate or remuneration for what? **Referral of clients for professional services**
- 14. An LMFT licensee shall not engage in activities which seek to put his or her own personal needs over what?

The needs of his or her client

15. An LMFT shall not provide services to whom?

1)Family members, 2)personal friends, 3)educational associates, 4)business associates, or 5)others whose welfare might be jeopardized by such a dual relationship

16. What types of boundaries must an LMFT set and maintain? **Professional boundaries** 

- 17. What state does not require a licensee to notify medical personnel and/or law enforcement when a client threatens harm to someone else?

  Texas
- 18. In group therapy settings, from what must an LMFT licensee take reasonable precautions to protect individuals?

Physical or emotional trauma

19. What type of relationship shall an LMFT licensee make a reasonable effort to avoid with clients or former clients?

Non-therapeutic relationship

- 20. What is an LMFT allowed to bill clients or third parties for?

  Services that are actually rendered or agreed to in writing
- 21. What should an LMFT do when a client is not benefiting from a professional relationship?

**End the relationship** 

22. If a client still requires mental health services, how shall the LMFT licensee make reasonable efforts to refer the client to appropriate services?

Put the resources in writing

23. What two things must an LMFT licensee who engages in technology-assisted services provide the client?

The licensee's license number and how to contact the Council

- 24. On what three things shall an LMFT base his or her services to a client?

  1)Assessment, 2)evaluation, or 3) diagnosis of the client
- 25. Regarding treatment of a client, what shall an LMFT licensee evaluate on a continuing basis?

The client's progress

26. If an LMFT finds out a client is illegally using alcohol or drugs, what shall he or she not do?

Promote or encourage the illegal use of drugs or alcohol

27. What must an LMFT licensee do before knowingly offering or providing professional services to an individual concurrently receiving services from another provider?

Inform the other provider

28. What should an LMFT do upon becoming aware of any unlicensed practice of marriage and family therapy services?

Report to the Council

29. An LMFT shall not enter into a non-professional relationship with what 3 types of people?

1) Family members of a client or 2) any person with a personal relationship with a client or 3) any person with a professional relationship with a client

## **Sexual Misconduct**

30. What is the term for the pattern, practice, or scheme of conduct, which may include sexual contact, that can reasonably be construed as being for the purposes of sexual arousal, gratification, or abuse for any licensee?

**Sexual exploitation** 

31. What is therapeutic deception?

Representation by any licensee that sexual contact or exploitation is consistent with or part of a client or former client's counseling

32. With what types of people shall an LMFT licensee not engage in sexual contact?

1)A client or a former client, 2) a student over which the licensee has clinical or administrative responsibility, and 4)a supervisor or supervisee of the licensee

33. An LMFT shall not provide therapeutic services to a person when they have previously had what type of relationship?

A sexual relationship

34. An LMFT may not use what three reasons as a defense for sexual contact, exploitation, or deception?

1)Consent of the client, 2)being outside of professional counseling sessions, or 3)being off the premises of counseling sessions

## **Testing**

35. If an LMFT administers any test, what must be disclosed to the client prior to or following administration?

The purpose and explicit use to be made of the test

36. What must an LMFT acquire before administering a test?

Appropriate training and experience

# **Drug and Alcohol Use**

37. In what manner shall an LMFT <u>not</u> use alcohol or drugs?

A manner that adversely affects the licensee's ability to provide marriage and family therapy services

# Record Keeping, Confidentiality and Release of Records, and Required Reporting

- 38. If required by the statutes, an LMFT licensee shall report information concerning what five circumstances (not including harm to self or someone else)?

  1)Abuse or neglect of minors, 2)abuse, neglect, or exploitation of elderly or disabled persons, 3)abuse, neglect, and illegal, unprofessional, or unethical conduct in mental health, chemical dependency, or hospital, 4)sexual exploitation by mental health provider, and 5)the treatment of a sex offender?
- 39. With reasonable cause to suspect that a client has been the victim of sexual exploitation, sexual contact, or therapeutic deception by another licensee or mental health services provider, how long does the LMFT licensee have to report alleged misconduct?
  30 days
- 40. To whom must an LMFT report reasonable cause to suspect that a client has been the victim of sexual exploitation, contact, or therapeutic deception?

  The district attorney, the Council, and any other state licensing agency
- 41. Before making a report of reasonable cause to suspect that a client has been the victim of sexual exploitation, contact, or therapeutic deception, an LMFT shall inform whom?

# The alleged victim

- 42. What shall an LMFT determine regarding the alleged victim before making a report about sexual exploitation, contact, or therapeutic deception?

  If the alleged victim wants to remain anonymous
- 43. In the event an LMFT is reporting another licensee, what four things need to be included in the report?
  1)The reporter, 2)the alleged victim, if not anonymous, 3)suspicion of exploitation, contact, or therapeutic deception, and 4)the name of the alleged perpetrator
- 44. An LMFT licensee's accurate records of therapeutic services shall be kept and include what 4 things?
  - 1)Dates of services, 2)types of services, 3)progress or case notes, and 4)billing information
- 45. How long should an LMFT keep accurate records for an adult client? **Seven years**
- 46. How long should an LMFT keep accurate records for a minor client?

  Five years beyond when the client turns 18, or seven years, whichever is longer
- 47. For what three circumstances must an LMFT have a plan established for the custody and control of all mental health records?1)Death, 2)incapacity, or 3)termination of professional services

## Licensees and the Council

- 48. How many days does an LMFT have to report name changes, changes in home or business address or phone number, employment setting, or other changes?

  30
- 49. How many days does an LMFT licensee have to report the granting of an academic degree relevant to the practice of marriage and family therapy? **30**
- 50. How many days does an LMFT have to report the licensee's arrest (other than class C), filing of criminal case, criminal conviction, or filing of disciplinary action by another licensing agency?

  30

## **Consumer Complaint Information**

51. With what three pieces of information and statement must all licensees provide for the client should the client want to make a complaint?

The council's name, mailing address, and telephone number, as well as the following statement:

NOTICE TO CLIENTS: The Texas Behavioral Health Executive Council investigates and prosecutes professional misconduct committed by marriage and family therapists, professional counselors, psychologists, psychological associates, social workers, and licensed specialists in school psychology. Although not every complaint against or dispute with a licensee involves professional misconduct, the Executive Council will provide you with information about how to file a complaint. Please call 1-800-821-3205 for more information.

52. An LMFT must provide the name, address, and telephone number of the Council on one of what three areas?

1)Application for services, 2)a sign prominently displayed in the place of business, or 3)on a bill for therapy services

## **Advertising and Announcements**

53. What type of information shall not appear on any announcement of services, letterhead, business cards, commercial products and billing statements for an LMFT licensee?

False, inaccurate, misleading, incomplete, out of context, deceptive or not readily verifiable information

- 54. What is the highest academic degree an LMFT may use when advertising? The highest degree in a counseling-related field
- 55. If an LMFT advertises or announces a non-counseling degree from an accredited university, what must be specified?

The subject of the degree

56. Under what circumstance may an LMFT licensee, when advertising, compare his or her services with another health care professional?

When it is factually substantiated

- 57. An LMFT licensee shall not advertise that what two things may be waived or are not applicable if they are required when the client is using insurance benefits?

  The copay and the deductible
- 58. What titles may a fully-licensed LMFT use to advertise his or her licensure status?

Licensed Marriage and Family Therapist or LMFT

59. What titles may one holding a temporary LMFT license use to advertise licensure status?

Licensed Marriage and Family Therapist Associate or LMFT Associate

60. What titles may a fully licensed LMFT Supervisor use to advertise supervisor status?

Licensed Marriage and Family Therapist Supervisor, LMFT-S, or LMFT Supervisor

#### **Research and Publications**

61. Along with ensuring a subject in research does not suffer emotional and physical harm, an LMFT licensee shall also ensure the subject does not suffer from what type of harm?

Social effect

When obtaining data from a professional counseling relationship, of what shall an LMFT ensure full protection?

The client's identity

When conducting or reporting research, what must an LMFT do before sharing details of the current research?

Give recognition to previous work

64. What must an LMFT licensee give to persons who have contributed significantly to the licensee's research or publications?

Credit

## **Technology Assisted Services**

65. An LMFT providing services outside the state of Texas must comply with what laws?

The laws and rules of the Council and of the out-of-state regulatory authority

66. An LMFT providing technology-assisted services shall meet the same standards as whom?

Licensees practicing in traditional settings

67. To ensure the competent delivery of services by technology-assisted means, what must an LMFT maintain?

An appropriate level of education, training, or experience in using relevant technology

68. How many continuing education hours of technology-assisted services must be done every renewal period by an LMFT offering technology-assisted services?

2

- 69. What must be verified by an LMFT to the most reasonable extent possible at the onset of each session before providing technology-assisted services?

  The location and identity of the client
- 70. What shall an LMFT licensee disclose to the client at the onset of each technology-assisted session?The identity of the licensee
- 71. What must be obtained and verified before an LMFT provides technology-assisted services to a minor?
  - Consent from a parent or guardian
- 72. What are the 11 requirements on the informed consent of an LMFT providing technology-assisted services?
  1)Identification of the client and therapist(s); 2)list of technology-assisted services; 3)client agreement that condition is appropriate for technology-assisted service; 4) security measures; 5)secure protocols and back-up plans; 6)credentials or training in technology-assisted services; 7)risks and benefits of technology; 8)emergency procedures to follow; 9)information collected and passive tracking mechanisms used,
  - 10)third-party websites used to facilitate technology-assisted services; 11) encryption type, record security, and the archival storage period

# **Academic Requirements**

73. How many hours of coursework in a mental health field are required for LMFT licensure?

60

# **Academic Course Content**

- 74. An applicant starting coursework on or after August 1, 2017, must have coursework in what 8 areas?
  1)Theoretical foundations; 2) assessment and treatment; 3) human development; 4) psychopathology; 5) professional ethics; 6) professional research; 7) treatment of addiction and management of crisis situations, and 8) clinical internship
- 75. An applicant must have how many experience hours during his or her internship? **300**
- 76. How many experience hours in the internship must be direct client contact? **150 hours**
- 77. An LMFT applicant must have a minimum of how many practicum experience hours of direct client contact with couples and families?

  75

# Academic Requirements and Supervised Clinical Internship Equivalency for Applicants Currently Licensed in Another Jurisdiction

78. In order for his or her academic requirements to be met, an LMFT applicant must have been licensed in a United States jurisdiction for how long?

Two years

# **Supervised Clinical Experience Requirements and Conditions**

- 79. Of the 3000 hours of experience required, how many direct clinical service hours are required for the LMFT Associate?

  1500
- 80. How many of the LMFT Associate's direct experience hours can be by technology-assisted services?

  500
- 81. How many of the LMFT Associate's direct clinical service hours must be in work with couples or families?

  500
- 82. How many hours of council-approved supervision are required for an LMFT Associate?

  200
- 83. How many hours of supervision can be by telephonic services? **50 hours**
- 84. How many hours of supervision can be by live video? **Unlimited**

referral sources

500

- 85. The remaining number of the LMFT Associate's required hours may include, but not be limited to what 4 activities?

  1)workshops, 2)public relations, 3)writing case notes, and 4)consulting with
- 86. How many internship hours in excess of the required number from a COAMFTE program may the LMFT count towards experience hours?
- 87. Of these excess hours from a COAMFTE program counted towards experience hours, how many hours may be direct clinical services to couples and families? **250**
- 88. How many internship hours in excess of the required number from a non-COAMFTE program may the LMFT count towards experience hours?

400

89. Of these excess hours from a non-COAMFTE program counted towards experience hours, how many hours may be direct clinical services to couples and families?

200

- 90. How many hours of required council-approved supervision for LMFT licensure can be transferred from the graduate program?

  100
- 91. Within how many days of the initiation of supervision, must a Supervisory Agreement Form be submitted to the Council?

  30 days
- 92. How many supervisors is an LMFT Associate allowed to have at any given time? 2

# **Supervisor Requirements**

93. How long must an LMFT licensee have his or her license before becoming a supervisor?

Three years

- 94. What type of licensee may not be the employee of an LMFT Associate? **An LMFT Supervisor**
- 95. To what degree must a LMFT Supervisor <u>not</u> be related to his or her supervisee? **2**<sup>nd</sup> **degree by affinity or 3**<sup>rd</sup> **degree by consanguinity**
- 96. What items shall the LMFT Supervisor maintain in the supervision file?

  1)Photocopy of Supervisory Agreement Form, 2)proof of Council approval of SAF, 3)record of all locations where the LMFT Associate will practice, 4)the date of each supervision conference and the total number of hours of experience with clients and with couples or families, 5)any written remediation plan
- 97. Who is responsible for the activities of the LMFT Associate? **The supervisor and LMFT Associate**
- 98. Who must ensure that the LMFT Associate is aware of and is adhering to all statutes and rules?

The supervisor

99. What is an LMFT-Supervisor's maximum number of supervisees?

12

100. How many hours of supervision practices must an LMFT complete each renewal period?

3

- 101. What must be completed each renewal period by an LMFT Supervisor? **The jurisprudence exam**
- 102. What shall an LMFT Supervisor provide to all supervisees if the supervisor's license expires?

**Reimbursement for supervision** 

103. Under what conditions may an LMFT Supervisor be compensated? When the supervision is not part of the supervisor's regular job responsibilities as a paid employee

## **Licensure and Jurisprudence Examination**

104. Which two exams can be accepted towards licensure with the Council?

Association of Marital and Family Therapy Regulatory Boards or the State of California Marriage and Family Therapy Exam

#### **LMFT Associate License**

- 105. How many months is the LMFT Associate licensed issued for? **24 months**
- 106. For what length of time can the LMFT Associate license be renewed? **72 months**
- 107. What is the only exception to the maximum period of the LMFT Associate's license renewal?

The LMFT Associate has not completed 750 hours of direct experience to couples and families

- 108. What is the maximum number of months that can be granted to an LMFT Associate to fulfill the experience requirements for licensure?

  96
- 109. If requirements are not met in the maximum time frame, what must the LMFT Associate do?

Reapply for licensure and pass the exam no more than six months before application

# **Continuing Education Requirements**

110. How many hours of continuing education must be completed by an LMFT each renewal period?

**30** 

111. For an LMFT completing his or her 30 clock hours of continuing education required each renewal period, how many hours may be delivered through a learning format that does <u>not</u> accommodate real time interaction?

15

112. How many hours of supervision practices must an LMFT Supervisor complete each renewal period?

3

113. All LMFT licensees are required to complete how many hours of ethics each renewal period?

6

How many hours of continuing education must an LMFT Associate complete each renewal period?

15

115. Of the required number of continuing education hours for an LMFT Associate to obtain license renewal, how many hours must be delivered through a format that accommodates real-time interaction?

6

116. For license renewal, what must an LMFT affirm or demonstrate in regard to a training course on human trafficking prevention?

**Successful completion**